

ERASMUS+ Program - Key Action 2 – Capacity Building in the Field of High Education

PONCHO INTERNATIONAL WEEK
University of Asunción, Paraguay

6th – 10th of May 2019

CALL FOR STUDENTS

PONCHO Project

Internationalization of Latin American Peripheral Universities through sustainable integration and inclusive implementation of International Relations Offices

1. General description and Objectives of the PONCHO INTERNATIONAL WEEK

The PONCHO project is a European Project financed by the European Commission through the EACEA in the framework of the Erasmus + Program and its key Action 2, Capacity Building for Higher Education. The projects aims at promoting the internationalization of Latin America peripheral Universities, through the implementation of their technical, academic and institutional capacities, on a National, Regional and International level.

The PONCHO Consortium is composed of 25 Higher Education Institutions including four European Universities from Spain, France, Portugal and Poland and 21 Universities from 8 Latin American countries such as Argentina, Bolivia, Brazil, Colombia, Ecuador, Paraguay, Peru and Uruguay. The University of Las Palmas de Gran Canaria, Spain, coordinates the projects.

In the framework of the Work Package 4 for the academic capacity building of partner Universities and its Work Package 5 of Institutional empowerment in internationalization, the PONCHO INTERNATIONAL WEEK will be held in the University of Asunción, Paraguay, from 6th until 10th of May of 2019. This event will also represent the closing event of the project, for the dissemination and exploitation of the achieved results, as far as the official launch of the PONCHO Network.

This call for interest, aims at defining the objectives and characteristic of the described activity, the expected participants, as far as describing the criteria for the selection of students agreed by the PONCHO consortium during the Technical Meeting held in Tuluá, Colombia, in October 2018.

2. Description of the Activity

The PONCHO International Week will be an international event addressed to partner Universities` technical staff of International Relation Offices, academic communities, institutional representatives and other internal and external stakeholder involved in the Internationalization process.

The activity will foster the interaction between different sectors and categories of the academic world thus allowing the convergence between the initiatives implemented in the framework of the PONCHO project and the Internationalization plans and actors at a regional

and international level. Moreover, it will allow participants to understand essential role in the internationalization process and its relevance for improvement of the quality of higher education in an intercultural environment.

The event will be carried out according to the following draft structure:

DAY	ACTIVITY
6 th Monday	Official Opening Event – PONCHO Rectors Meeting Poncho NETWORK official launch
7 th Tuesday	STUDENT CAMP on Internationalization - Academic and technical staff
8 th Wednesday	STUDENT CAMP on Internationalization - Academic and technical staff
9 th Thursday	STUDENT CAMP International Fair - Academic and technical staff
10 th Friday	PONCHO INTERNATIONAL FAIR and CLOSURE EVENT

The event will include three different parts. First of all an opening event will represent the starting of the PONCHO International Week. It will include an official ceremony, the presentation of the main goals achieved through the PONCHO project, and the official launch of the PONCHO Network.

From the second day of the event, the Student Camp will be carried out. It will be an activity especially implemented to foster the participation of the student's communities of Latin America and European partner Universities in the process of Internationalization of their Universities. The event aims at raising students awareness on international and multicultural issues and inform them of the added value of international degrees and exchange programs for the society and countries they belong to. All activities will be implemented with a non-formal, experiential, and educational approach with a strong intercultural component. Moreover, participating students will actively collaborate in the preparation of some of the activities that will take place in the PONCHO International Fair to be held on Friday 10th, where they will have to represent their own University and Country.

During the PONCHO Student Camp, participants will be asked to actively take part in activities such as the ones indicates as an example above (not all of them will be carried out and they are to be defined by the Student Camp Commission):

- Exchange of international experiences "*mochila de experiencias internacionales*" describing impact of the international experiences in their lives
- Internationalization Treasure Hunt/ picnic
- Integration and intercultural dynamics and games – icebreakers and stereotype breaking initiatives
- Soft skills workshops for the internationalization (ODS, HHRR, thematic diplomacy....)
- Public presentation to all other participants of their University, region, country, international experience, etc.
- Kahoot app competition about different countries or international aspects

- Best photo /Video /GIF contests during the week
- Movie forum
- International dishes preparation
- Represent their own University, region and nation at the PONCHO international fair on Friday

Finally, the PONCHO international week will close with an Internationalization Fair, where each University and country will be represented and where participants will have the chance to create new international synergies and take part to conferences and round tables concerning the Internationalization Process and its opportunities for the academic community. During the event, the main results of the PONCHO project will be presented to external stakeholders and sustainability actions will be implemented: (round tables for networking and brainstorming for future international activities, participation of experts from European and International funding Institutions, students' experiences and consultations, etc.).

3. Participants

The participants to the PONCHO International Week per each one of the 25 Partner Universities¹ will be the following:

- 1 Institutional Representatives
- 2 International Relations Offices/areas Staff (they can be technical or academic)
- **2 students**

3. PONCHO consortium criteria for the selection of students

The following criteria for the selection of the 2 students per each PONCHO partner University to take part in the event were agreed by the PONCHO consortium during the Technical Meeting held in Tuluá, Colombia, in October 2018.

With this information, each institution shall launch its own call for participants according to specific regional, national or institutional regulations, criteria and academic calendar. Selected students should be defined **before the 24th of March 2019** and their information and relevant documents (see section 4) sent to the Coordination of the project at the following email address: poncho@ulpgc.es

The minimum criteria to be taken into account for the selection of the students are the following:

- To be legally registered as student in one of the PONCHO partner Universities.
- Have a 6 months valid passport or valid Travel document for the dates of the event in the moment of the application (in case of regional or national trips). This criteria must be taken into account and checked by each University according to their location, the nationality of the students and international foreign laws.

¹ To know the Universities taking part in the PONCHO project enter this link:
<http://poncho.ulpgc.es/partners/>

- Students must be Undergraduate Students. Only in case any undergraduate students do not apply for the call, than Master Degree Students' applications can be considered for selection. If nor undergraduate nor master student apply, and only as last option, doctorate students' application can be considered for selection, previous authorization of the PONCHO Quality Committee of the PNCHO project.
- 1 of the 2 students to be selected must have had some international mobility/international experience, the other one must not have had any mobility/international experience
- Selected students must have completed at least 40% and less than 80% of the degree he/she is attending.
- Average grade of excellence measured with the classification criteria applicable in each partner institution according the awarding criteria of each institution/country/region
- Minimum level of Language: B1 level of Spanish and B1 level of English. Different methods can be used to accredit the language level, not only certificate but oral test or short video presentations (at the discretion of each university)
- SOFT SKILLS: strong intercultural and communication skills, teamwork and mediation abilities, enthusiasm towards the international environment, proactive attitude and experiences, creative thinking and strong motivation.
- Gender balance should be taken into account when possible by each University
- Additional creative abilities can be taken into account (artistic, creative skills, etc)-

4. Documents and justification

The minimum documents to be collected for each candidate to prove the above mentioned criteria are the following:

- CV with photo + certificates
- Cover letter (1 page minimum)
- Scanned copy of 6 months valid passport or valid Travel document (in case of regional or national trips). These criteria must be taken into account and checked by each University as established above.

The students must be selected before **24th of March 2019**. International Relations Offices/Department responsible in each University for the selection of the students must send to the coordinator ULPGC the following documents together with documents and information of the 2 selected students:

- Text of the Call launched in each University
- Selection Dossiers of ALL the students who applied to the call including selection document per each University (CV, cover letters, copy of the documents, videos, etc.)
- Dissemination document (flyers, news in webpage of the University concerning the launch, social networks publication and news, mailing, info days to students, etc.)

5. Dissemination of the Call

Partner Universities must grant transparency, equality and proper dissemination of the call, core principles of the PONCHO projects, thus granting the access to the information to their complete university community. This must be duly reported to the coordinator through the documents indicated in the dissemination report and mentioned above in section 4 of this document.

6. Duties and Rights of the participants

Rights:

- Take part to all the activities of the event
- Receive the services granted in the participation agreement that will be signed by each student before the activity
- Having costs covered by the projects as indicated in section 7 of this document
- Receive logistic support from the team of the PONCHO project before and during the event

Duties:

- Take part to all the activities of the event
- Complete the travel form that he/she will receive from the organization before the indicated date and communicate in it any special need or relevant information for the organization of the event.
- Follow the instructions for participation as indicated by their University international Relations Office/department
- Active participate in the proposed activities and prepare the documents/material indicated by their University international Relations Office/department, demonstrate proactive attitude
- Maintain a code of conduct appropriate to the event and in line with the University code of conduct
- Respect and apply the participation agreement that will be signed by each student before the activity
- Understand, accept and cover the costs not covered by the project (see section 7 of this document) and make sure to be able to do so before communication of selection results.

IMPRTANT In case these duties are not respected, the student will have to return to his University and the PONCHO consortium the costs incurred for their participation in the event.

7. Costs covered and financial conditions

The following costs for each one of the selected students will be covered by the PONCHO PROJECT

- Round trip flight from and to the city where the University of belonging is located
- International travel insurance
- Accommodation from 5th of may until 11th of may
- 3 meals/day (breakfast, lunch and dinner) during the duration of the event (from 6th until 10th)
- Activity participation fees and costs

These are the costs that WILL NOT BE COVERED by the project and that must be covered by the student:

- Transport to and from the airport of the city where the University of belonging is located

- Local transport in Asunción to take part (accommodation and the venue of the event are in a close walkable distance. Special mobility needs will be take into account by the consortium).
- Pocket money for extra costs incurred during the week in Asunción.
- Any extra cost not included in the section above.

For more information and assistance for the launch of the Call for students please contact the coordination of the project at ULPGC:

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