MINISTÉRIO DA EDUCAÇÃO

UNIVERSIDADE FEDERAL DE GOIÁS

ESCOLA DE AGRONOMIA

PROGRAMA DE PÓS-GRADUAÇÃO

EM GENÉTICA E MELHORAMENTO DE PLANTAS

SOLICITAÇÃO DE PASSAGENS E/OU DIÁRIAS

**Dados do docente**

Nome: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Data de Nascimento: \_\_\_ /\_\_\_ /\_\_\_\_\_\_ CPF: \_\_\_\_.\_\_\_.\_\_\_\_-\_\_\_ RG: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Órgão de Lotação: \_\_\_\_\_\_\_\_ Órgão de Exercício: \_\_\_\_\_\_\_\_ Matrícula SIAPE: \_\_\_\_\_\_\_\_\_\_\_\_\_

Telefone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Banco: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Agência: \_\_\_\_\_\_\_\_\_\_\_ Conta Corrente (com DV): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dados do Roteiro**

Local de origem: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Local de destino: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nome: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Data de início do evento: \_\_\_ /\_\_\_ /\_\_\_\_\_\_ Data final do evento: \_\_\_ /\_\_\_ /\_\_\_\_\_\_

Diárias: ( ) Sim ( ) Não Passagens: ( ) Sim ( ) Não

Transporte - ida

( ) Aéreo ( ) Rodoviário ( ) Veículo próprio1 ( ) Veículo oficial

Sugestões de voo

Companhia: \_\_\_\_\_\_\_\_\_\_\_\_ Número de voo: \_\_\_\_\_\_\_\_ Data: \_\_\_ /\_\_\_ /\_\_\_\_\_\_ Horário: \_\_\_\_\_\_\_\_

Transporte - volta

 ( ) Aéreo ( ) Rodoviário ( ) Veículo próprio[[1]](#footnote-1) ( ) Veículo oficial

Sugestões de voo

Companhia: \_\_\_\_\_\_\_\_\_\_\_\_ Número de voo: \_\_\_\_\_\_\_\_ Data: \_\_\_ /\_\_\_ /\_\_\_\_\_\_ Horário: \_\_\_\_\_\_\_\_

**Motivo e Justificativa**

Motivo da viagem

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Justificativa para viagem sem diária ou sem passagem

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Amparo legal (justificativa) para que a viagem ocorra em período com ocorrência de afastamento no SIAPE (motivo: existe férias informadas no período)

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ANEXAR:

* Cronograma do evento
* Aceite do trabalho a ser apresentado
* Termo de Opção e Responsabilidade (se viagem em carro próprio)
1. Anexar *Termo de Opção e Responsabilidade* disponível em <https://www.proad.ufg.br/p/17273-formularios> [↑](#footnote-ref-1)